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10 March 2006

To: Chairman – Councillor SGM Kindersley  
Vice-Chairman – Councillor  
Members of the Transformation Committee – Councillors Dr DR Bard,  
JD Batchelor, NN Cathcart and RT Summerfield

Dear Councillor

You are invited to attend the next meeting of the **TRANSFORMATION COMMITTEE**, which will be held in **THE COUNCIL CHAMBER** at South Cambridgeshire Hall on **MONDAY, 20 MARCH 2006 at 2.00 p.m.**

Yours faithfully  
**GJ HARLOCK**  
Finance and Resources Director

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## AGENDA

	<b>PAGES</b>
<b>1. MINUTES</b> To confirm the Minutes of the meeting held on 6 March as a correct record.	<b>1 - 2</b>
<b>2. EXCLUSION OF PUBLIC</b> To consider the exclusion of the public from the remainder of the meeting on the grounds that consideration is likely to involve the disclosure of exempt information as defined in paragraphs 1 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended.	
<b>3. ADVERTISEMENT FOR CHIEF EXECUTIVE POST</b> To finalise the advertisement of the new Chief Executive post.	<b>3 - 4</b>
<b>4. ASSIMILATION EXERCISE</b> To receive a report on the outcome of the assimilation exercise.	
<b>5. LETTER FROM THE FINANCE AND RESOURCES DIRECTOR</b> For consideration.	
<b>6. DATE OF NEXT MEETING</b>	